

CITY OF SANTA BARBARA

Chris Colbert
Patricia Griffin
Bruce Miller

Airport Commissioners

LEASE REVIEW

SUB COMMITTEE MEETING

AGENDA

Thursday, February 2, 2012

11:00 am

Karen Ramsdell
Airport Director
Hazel Johns
Assistant Airport Director
Rebecca Fribley
Sr. Property Mgt. Specialist

Airport Administration
601 Firestone Road
Santa Barbara, CA 93117
(805) 967-7111



ORDER OF BUSINESS: The Lease Review Sub Committee meeting begins at 11:00 am in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Lease Review Sub Committee on any subject matter within the jurisdiction of the Sub Committee that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes. If you wish to address the Sub Committee under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

SPEAKERS: Any person wishing to speak to an item on the agenda must complete and deliver to the Airport Director a "Request to Speak" form prior to the time that the item on the agenda is read by the Chair. The Chair may limit the time allowed to speak.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Lease Review Sub Committee on any subject within the jurisdiction of the Sub Committee that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That on Tuesday, February 31, 2012 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at the Airport Administration office.

DISCUSSION ITEMS

AIRPORT RENTAL RATES:

3. SUBJECT: HAMMOCK, ARNOLD, SMITH & CO. APPRAISAL

RECOMMENDATION: That the Lease Review Sub Committee receive an oral report on the November 2011 appraisal of Airport buildings and land prepared by Jim Hammock, of Hammock, Arnold, Smith & Co.

DELINQUENT RENT REPORT:

4. SUBJECT: STRATMAN AERO SERVICE, INC.

RECOMMENDATION: That the Lease Review Sub Committee receive a progress report regarding negotiations with Stratman Aero Service, Inc. concerning past due percentage rent.

5. SUBJECT: WOOLEVER TIRE SERVICE, INC.

RECOMMENDATION: That the Lease Review Sub Committee receive a progress report regarding negotiations with Woolever Tire Service, Inc. concerning delinquent rent.

LEASE AGREEMENTS – New Tenants:

6. SUBJECT: LEASE AGREEMENT – THE BERRY MAN, INC.

RECOMMENDATION: That the Lease Review Sub Committee review and comment on a proposed month-to-month Lease Agreement with The Berry Man, Inc., a California Corporation, for 3,984 square feet of land at 90-A Frederick Lopez Road, at the Santa Barbara Airport, effective March 1, 2012, for a monthly rental of \$584, exclusive of utilities.

7. SUBJECT: LEASE AGREEMENT – MARK CRANE TREE AND ARBORIST SERVICES

RECOMMENDATION: That the Lease Review Sub Committee review and comment on a proposed month-to-month Lease Agreement with Mark Crane Tree and Arborist Services, a Sole Proprietorship, for 5,159 square feet of land at 115 Frederick Lopez Road, at the Santa Barbara Airport, effective February 1, 2012, for a monthly rental of \$774.

8. SUBJECT: 6100 HOLLISTER AVENUE

RECOMMENDATION: That the Lease Review Sub Committee receive a progress report on conceptual layout and building design for 6100 Hollister Avenue.

ADJOURNMENT